



STATE OF LOUISIANA  
 OFFICE OF FINANCIAL INSTITUTIONS  
 BATON ROUGE, LOUISIANA



**CHANGE OF LOCATION FORM  
 CHECK CASHER**

\_\_\_\_\_  
 Company name

\_\_\_\_\_  
 License #

\_\_\_\_\_  
 Effective Date of Move

\_\_\_\_\_  
 Phone #

\_\_\_\_\_  
 Fax #

\_\_\_\_\_  
 Contact Person

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 EMAIL address

\_\_\_\_\_  
 Current address

\_\_\_\_\_  
 New address

\_\_\_\_\_  
 Mailing address

**A 30 day written notice is required prior to the date your office will be relocating.**

The fee to relocate is \$50 along with the 30 day prior written notice.  
 There is an additional \$100 penalty if you do not give a 30 day prior written notice.

List other programs this location holds a license for: \_\_\_\_\_

Please remember to submit separate notices and fees and make changes to the NMLS if you also hold a license in another program.

For questions regarding this application please contact the Non-Depository Division Licensing Department: 225-925-4660 or [ofilicensing@ofi.la.gov](mailto:ofilicensing@ofi.la.gov).

Mailing Address:  
 Office of Financial Institutions  
 P. O. Box 94095  
 Baton Rouge, LA 70804

Physical Address:  
 Office of Financial Institutions  
 8660 United Plaza Blvd – 2<sup>nd</sup> Fl  
 Baton Rouge, LA 70809

POST OFFICE BOX 94095, BATON ROUGE, LOUISIANA 70804-9095 PHONE # (225) 925-4660

NON-DEPOSITORY – FAX # (225) 922-2860

web site: [www.ofi.louisiana.gov](http://www.ofi.louisiana.gov) e-mail: [OFILA@ofi.louisiana.gov](mailto:OFILA@ofi.louisiana.gov)

**Attachment G** (Submit one per each location that will cash checks)

## OFFICIAL GAMING ESTABLISHMENT STATEMENT

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**Full legal name of Applicant**

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**Location address- including street, city, state, zip**

will not operate or be situated within 300 feet of any official gaming establishment or docking facility of a riverboat licensed to conduct gaming activities or gaming operations.

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**Signature of authorized representative**

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**Print name and title**